Klamath Community College Board of Education
7390 South Sixth Street * Klamath Falls, Oregon 97603

Regular Meeting – Wednesday, July 01, 2026 6:00 PM

MINUTES

I. CALL TO ORDER

Chair DeCrans called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

Members Present: Raymond Holliday, Misty Buckley, Kate Marquez; Kenneth DeCrans; Dave Jensen, and Rejeana Jackson. A quorum was confirmed.

Members Absent: None.

Staff Present: Dr. Roberto Gutierrez, President; Jamie Jennings, Vice President; Gail Schull, Vice President; Lucas Ritter, Vice President; Joshua Guest, Executive Director; Shannon Childs, Secretary to the Board; and Gerry O'Brien, staff.

Guests: None.

II. BOARD REORGANIZATION

A. Oath of Office for Newly Elected/Nominated Board Members

There were no new members to administer the oath to at this meeting.

B. Election of Board Chair

Chair DeCrans opened nominations for Board Chair for academic year 2026-27.

Nomination: To elect Kenneth DeCrans as Board Chair.
Nomination by: Misty Buckley
Discussion: None.
Action: All in favor of electing Kenneth DeCrans as Board Chair for academic year 2026-27: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.
Nominations closed.

C. Election of Board Vice Chair

Chair DeCrans opened nominations for Board Vice-Chair for academic year 2026-27.

Nomination to appoint Raymond Holliday as Board Chair
Nomination by: Dave Jensen
Discussion: None.
Action: All in favor of electing Raymond Holliday as Board Vice-Chair for academic year 2026-27: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.

D. Appointment of the President as Clerk of the District

Motion: To appoint Dr. Roberto Gutierrez as Clerk of the District.
Motion by: Raymond Holliday
Discussion: None.
Action: All in favor of appointing Dr. Roberto Gutierrez as Clerk of the District: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.

E. Appointment of the Vice President of Administrative Services as Deputy Clerk of the District

Motion: To appoint Denise Reid as Deputy Clerk of the District.
Motion by: Raymond Holliday
Discussion: None.
Action: All in favor of appointing Denise Reid as the Deputy Clerk of the District: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.

F. Appointment of the Budget Officer

Motion: To appoint Denise Reid as the Budget Officer pursuant to ORS 294.331, as outlined in this statute, the Budget Officer shall prepare or supervise the preparation of the 2027-2028 budget document during fiscal year 2026-2027. The Budget Officer shall act under the direction of the President.
Motion by: Misty Buckley
Discussion: None.
Action: All in favor of appointing Denise Reid as the Budget Officer: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.

G. Appointment of Secretary to the Board

Motion: To appoint Shannon Childs as Secretary to the Board.
Motion by: Dave Jensen
Discussion: None.
Action: All in favor of appointing Shannon Childs as Secretary to the Board: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.

H. Adoption of Meeting Time, Date, and Location for 2025-2026

Motion: To accept the 2026-2027 Board meeting schedule as attached.
Motion by: Misty Buckley
Discussion: None.
Action: All in favor of approving the 2026-2027 Board meeting schedule: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.

I. Appointment of the OCCA Representative

Nomination: To elect Rejeana Jackson as OCCA Representative
Nomination by: Kate Marquez

Discussion: None.
Action: All in favor of electing Rejeana Jackson as OCCA Representative: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay. Motion passed. Unanimous approval.

Dave Jensen shared that he would like to remain a representative for the KCC Foundation.

III. SHOWCASE

None.

IV. ADOPTION OF AGENDA

Motion: To adopt the agenda as listed.
Motion by: Rejeana Jackson
Second by: Raymond Holliday
Discussion: None.
Public Comment: None.
Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.
Motion passed. Unanimous approval.

V. PRESIDENT'S REPORT

a. Dr. Gutierrez handed out and shared information on the Oregon Prosperity Council, which was a "draft recommendations for Oregon's Long-Term Competitiveness and Prosperity". The rankings were shared and reviewed as well. The proposal is a recommendation on how to get better rankings.
b. The Childcare Learning Center is running ahead of schedule.
c. Equipment for the Cosmetology Center should be coming in soon.

VI. ASKCC STUDENT REPORT

None.

VII. STATE REPORT

None.

VIII. FOUNDATION REPORT

None.

IX. PUBLIC PARTICIPATION

A. Public Participation (Public comment 3 minutes per person)
- None.

The Board recessed at 6:13 pm,

X. INFORMATIONAL AND ACTION ITEMS
XI. RECESS REGULAR MEETING
XII. EXECUTIVE SESSION (Pursuant to ORS 192.660 (2)(d))

Executive session convened at 6:14 pm.

An executive session was called under ORS 192.660(2)(d), which allows the Board to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Raymond Holliday, Misty Buckley, Kate Marquez, Kenneth DeCrans, Rejeana Jackson, Dr. Roberto Gutierrez, Joshua Guest, and Shannon Childs were present for the executive session.

There was an update on labor negotiations.

XIII. RECONVENE REGULAR MEETING

Chair DeCrans reconvened the meeting at 6:35 pm.

XIV. BOARD DISCUSSION AND PUBLIC PARTICIPATION

A. Board Discussion
   i. Board Comment
      – Trustee Marquez inquired if KCC was looking into Craft 3 funding. Dr. Gutierrez shared that KCC is looking at many avenues.
      – Trustee Jensen met with Scott White, Director of Klamath Irrigation District; his son recently graduated, and they are very happy with KCC. Their son is a student who is going to France. Mr. White shared that he would be happy to help start a baseball/softball team.

XV. FUTURE ISSUES

- It was requested that a portion of the retreat be at Columbia Forest Products for a tour, about 2 hours. It is possible to invite Cabinet.

XVI. NEXT MEETING

A. Board Retreat: September 8, 2026, Running Y Resort, Boardroom
B. Scheduled Board of Education Meeting: September 22, 2026, Founders Hall Boardroom

XVII. ADJOURN

Chair DeCrans adjourned the meeting at 6:42 pm.
Respectfully submitted by:
Shannon Childs
Klamath Community College
Board of Education Secretary